



**WIGUT**

REG. T.U. No. 113

## Your Union Representative

Hi I'm **Clayton McEwan**  
Your WIGUT Representative  
for  
**Estate Management** for  
Academic Year 2017/2018



As your **Representative**, I am the link between your Union and You. As the Union seeks to build capacity and competence in representing its membership, my main responsibilities are:

✓ **Recruitment:**

Identifying and recruiting new members of staff within the Section, Unit or Faculty.

✓ **Information sharing:**

- Participating in WIGUT meetings and serving as a member on committees.
- Providing timely updates about the outcomes of Executive Committee meetings and keeping you abreast of Union activities and concerns.
- Bringing your concerns to the attention of the Union's Executive.
- Participating in the negotiation process by collecting input from members to be included in the negotiation proposal.
- Updating you about your benefits and about negotiations.

- Ensuring that all members within the Section/Unit/Faculty, especially new members, have a copy of the regulations and policies related to their conditions of employment (i.e., Blue Book, The Charter, Statutes and Ordinances, including Ordinance 8) from the Human Resource Department of the relevant Campus.

✓ **Mobilisation:**

Encouraging and mobilising members to participate in the Union's activities and campaigns.

✓ **Referral:**

Providing guidance on the Grievance procedures and other issues.

*Please feel free to contact me by*

*Email: .....*

*Ext: 2410 / 2716*