

WIGUT (Jamaica)

APPLICATION FOR DUTY CONCESSION ON MOTOR VEHICLE

Applicants are advised that if they leave the University within a period of 3 years after receiving the concession being applied for, then full duties become payable.

1. Name of Applicant:
(Prof/Dr/Mr/Mrs/Miss/Ms)
2. Department: Contact Tel. No(s):
3. Post: Level of Appointment: Asst Lect / Lect / Sr Lect / Prof
4. Are you a member of WIGUT? Yes No
5. Nature of Contract: tenured 3-year Other
6. Expected retirement date:
7. Have you ever received a Motor Vehicle Duty Concession? Yes No
8. If yes, from which organisation was this Duty Concession received? And, date (YYYY/MM/DD)?
UWI Other: Date:
(of Acquisition on car title)

Attach a COPY of each of the following documents:

- i. Current Appointment Contract;
- ii. Title for vehicle obtained with last duty concession (*i.e.* documentation to verify 8 above);
- iii. Pro-forma invoice for intended purchase vehicle (include CIF quoted in US\$);
- iv. Valid JAMAICAN Driver's Licence;
- v. Ministry of Finance - Duty Concession Application form (accessed at www.mof.gov.jm).

Please note: Your application will be dealt with by the WIGUT Executive. Processing of properly documented applications will normally be completed within 15 working days. The WIGUT Office will contact you regarding the outcome.

I DECLARE THE INFORMATION STATED HEREIN TO BE ACCURATE AND TRUE TO THE BEST OF MY KNOWLEDGE.

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Signature of Applicant ***Date***

FOR OFFICE USE ONLY

Dues paid up: Date:

Decision:

Comments:

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